

# Adding a Members History

**\*NOTE\***

This is for “back-filling” a member’s history, not for changing their status.

1. Click on the members name
2. Click on the “History” tab

The screenshot shows the Grand Lodge Masonic Membership Manager interface for member Jimmy Bryant (53128). The 'History' tab is selected, and the 'Add History Event' button is highlighted. The historical events table is as follows:

Event Type	Date	Lodge	Actions
Accepted	04/25/2016	Cypress No. 89	<a href="#">Q</a>
Petitioned for Plural Membership	04/25/2016	Cypress No. 89	<a href="#">Q</a>
Suspended Non-Payment of Dues	12/31/2013	Perfect Union No. 0	<a href="#">Q</a>
Demit	12/07/2010		<a href="#">Q</a>
Degree - Raised - MM	05/08/2004	Perfect Union No. 0	<a href="#">Q</a>
Degree - Passed - FC	04/06/2004	Perfect Union No. 0	<a href="#">Q</a>
Degree - Initiated - EA	02/17/2004	Perfect Union No. 0	<a href="#">Q</a>

Additional interface elements include a 'Master Mason' badge, a 'No Member Photo' section with a 'Set Photo' button, and a 'Years of Service' section showing a total of 11.97 years.

3. Click on “Add History Event”
4. Select the event type, appropriate Lodge, fill in the proper date, and any comments.

✕

## Add History Event

**NOTICE:** This form is for adding historical events. If you are trying to change a members status use the "Change Status" button next to the members name.

2016	Cypress No. 89	🔍
2016	Cypress No. 89	🔍
2013	Perfect Union No. 0	🔍
2010		🔍
2004		🔍
2004	Perfect Union No. 0	🔍
2004		🔍

**\* Select Event Type**

Accepted

Select Lodge

Cypress

**\* Event Date (yyyy-mm-dd)**

2016-04-25

Comments

Save History Event